



**GLOBAL
YOUNG
ACADEMY**



Leopoldina
Nationale Akademie
der Wissenschaften

The vision of the Global Young Academy (GYA) is science for all; science for the future, and its mission is to give a voice to young scientists and researchers around the world. The GYA, founded in 2010, is an independent science academy of 200 outstanding early- to mid-career researchers from six continents who are selected from across disciplines based on their academic excellence and commitment to engage with society. GYA members serve five-year terms, and the GYA presently counts members and alumni from 94 countries. The GYA administrative Office is publicly funded and hosted at the German National Academy of Sciences Leopoldina.

Start date: as soon as possible

Time commitment: 10-15 hrs per week, initial contract for six months, prolongation to up to two years possible

Location: German National Academy of Sciences Leopoldina, Halle (Saale), Germany, mainly remote is possible and presently the rule

Student Assistant (m/f/d)

Activities and Projects

(Reference 22-06)

The role of the Student Assistant will be to support the work of the two GYA Senior Project Officers who work on implementing the annual meetings, and support the interdisciplinary and international working groups of the GYA members. This includes a wide range of tasks also in order to help facilitate and advance the global network of young academies.

Tasks and Responsibilities:

- Draft and edit news articles on scientific and communication projects of the GYA
- Communicate with members of the academy in order to receive timely reports about current events
- Assist with updating the content of the GYA website and work to build and maintain the academy's social media presence
- Assist with organizing online or in-person international meetings and conferences
- Support work on the website pages dedicated to the National Young Academies

Requirements:

- Very good written and oral communication skills in English
- Strong organisational skills, creativity and good presentation skills
- Intercultural sensitivity and ability to work collaboratively in teams
- Ability to draft and/or edit news articles and other texts on a broad spectrum of topics
- Experience with Excel
- Prior experience working with websites (updating texts and links, preferably in WordPress) or openness to learn to work in the field

The payment will be 10,63 EUR per hour without degree, and 12,37 EUR with a Bachelor certificate.

The GYA and Leopoldina are an equal opportunities employer and all qualified applicants will receive consideration for employment. We uphold a commitment to a diverse workforce. We especially welcome applicants from any nationalities who fulfil all requirements.

If this advertisement has aroused your interest, please send your complete application documents to the e-mail address bewerbung@leopoldina.org by **13th March 2022**. Application costs cannot be reimbursed. The announcement is subject to possible budgetary restrictions.

For further information, please consult www.globalyoungacademy.net.